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2 Kingfisher Road, Mandeni, KwaZulu Natal, 4490, South Africa
PO Box 144, Mandeni, 4490

www.mandeni.gov.za

CAREER OPPORTUNITY

DIRECTOR: COMMUNITY SERVICES AND PUBLIC SAFETY

(This is a fixed-term employment contract not longer than 12 months after the start of the new Term of Office of Council and it is linked to Performance Contract)

REF NO : PN 76/2018

SALARY : Total remuneration package will be in terms of Government Gazette, Notice No 41173 of 2017 issued on 10 October 2017, which stipulate remuneration of Category 2 Municipalities:

: Minimum package: R769 844.00, Midpoint package: R864 994 00 and Maximum package: R960 143 00. The pay scale will be determined as per the competence outcome.

CENTRE : Mandeni

REQUIREMENTS:

- A Bachelor's Degree in Social Science / Public Administration / Law; or equivalent.
- 5 years' relevant experience at middle management level
- Must have proven successful institutional transformation within the public or private sector.
- Compliance with the MFMA: Minimum Competency Levels in unit standards as per Government Notice No. R493 of Gazette No. 29967 of 15 June 2007.
- A person who does not meet minimum competency levels in unit standards will be given an opportunity attain the minimum competency levels within 18 months from the date of appointment

COMPETENCIES:

The successful candidate must have the following:

- Good knowledge and understanding of relevant policy and legislation; Good knowledge and understanding of institutional governance systems and performance management
- Understanding of council operations and delegations of powers, as well as; Public safety; Health Services management, Cemetery management, and Parks and recreation management

Executive Committee

Cllr. SB Zulu (Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr. MPP Zungu (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. NF Ntuli | Cllr. TP Mdlalose | Cllr. MS Mdunge | Cllr. M Shelembe



- Registration with the South African Council of Social Service Professionals (SACSSP), or similar recognised relevant professional body
- Computer literacy
- A valid driver's licence.

RESPONSIBILITIES:

- Overall management of the Community Services Department and Public Safety.
- Implement the Integrated Development Plan (IDP) as well as strategic goals of the Community Services Department.
- Manage efficient provision of municipal services.
- Establish, operate and maintain support structures, processes and systems. Direct and control key deliverables and outcomes for the department.
- Liaise with internal and external stakeholders.
- Facilitate stakeholder participation and involvement.
- Managing and ensuring productive utilization of personnel within the Community Services directorate.
- Responsible for Environmental Management in General Parks and Gardens and Sport Development.
- Responsible for Libraries and Social Services.
- Responsible for Public Participation and Sukuma Sakhe.
- Execute and other duties or functions that may be assigned by the Municipal Manager.

NOTE:

- Qualification and SA citizenship checks will be conducted on all short-listed candidates.
- Security vetting will be done.
- Successful candidates will be subjected to additional checks including competency assessment. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest.

APPLICATIONS:

- Applications should be made on the Application Form for Employment which can be obtained from the Municipal website www.mandeni.gov.za . Quoting



the relevant reference number, direct your application to: **The Municipal Manager, Mandeni Local Municipality, P.O Box 144, Mandeni, 4490** or hand-deliver to Mandeni Local Municipality, 2 Kingfisher Road; Mandeni.

- **NB: Faxed and e-mailed applications will not be considered.**

CLOSING DATE : Friday, 26 October 2018

ENQUIRIES : Enquiries may be directed to The Municipal Manager on (032) 456 8200


SG KHUZWAYO
MUNICIPAL MANAGER