

**MANDENI LOCAL MUNICIPALITY
EXTERNAL RE-ADVERTISEMENT**

The Mandeni Municipality, an affirmative action and equal opportunity employer herewith invites applications from suitably qualified and competent persons for appointment to the following position

DEPARTMENT : OFFICE OF THE MUNICIPAL MANAGER
POSITION : CHIEF AUDIT EXECUTIVE
TASK GRADE : T 17
SALARY NOTCH : R 589 090.68 per annum
SALARY SCALE : (R 589 090.68 pa – R 764 696.16 pa)
CLOSING DATE : 27 DECEMBER 2019 @ 12HOO
REF NO : PN 79 /2019

MINIMUM REQUIREMENTS:

- Degree in internal auditing/ accounting / commerce with internal auditing/ auditing and Accounting as major subjects plus five (5) years' experience in internal audit management of which 3 years must be at supervisory level
- Membership of the Institute of Internal Auditors
- Post graduate (NQF 8) degree in Auditing and/or Accounting plus Professional designation such as Certified Internal Auditor and other relevant professional designation will be an added advantage
- Valid driver's license

SKILLS AND COMPETENCIES

- Strategic leadership and management
- Strategic financial management
- Good governance and ethics and values
- A high level of written and verbal communication skills
- A high level of emotional intelligence
- Proven ability to communicate and negotiate in all spheres and levels of government
- Ability to meet deadlines
- Attention to detail
- Ability to work under pressure
- Proven ability to provide strategic and innovative leadership
- Strategic thinking and analysis

Executive Committee

Cllr. TP Mdalose (Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr. BL Magwaza (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. NF Ntuli | Cllr. LR Mdletshe | Cllr. ST Magwaza | Cllr. MS Mdunge | Cllr. M Shelembe



RESPONSIBILITIES

- Develop strategic and operational risk-based audit plans to determine the Provide strategic direction and manage the internal audit function of the municipality;
- Develop an internal audit strategy and approach ensure delivery on that strategy.
- Develop strategic and operational risk-based audit plans to determine the priorities of the internal audit activity.
- Develop and regularly review internal audit and audit committee charter;
- Develop policies & procedures to guide the internal audit unit and ensure implementation thereof;
- Ensure that the approved internal audit plans are effectively implemented;
- Ensure that internal audit unit is adequately resourced;
- Develop and maintain a comprehensive quality assurance and improvement program (QAIP).
- Provide support to strategic stakeholders in the achievement of their strategic objectives through the implementation of governance, risk management and internal controls.
- Strengthen collaboration with other internal and external assurance providers.
- Presenting audit reports to the Accounting Officer and the Audit Committee;
- Report periodically to the Municipal Manager and the Audit Committee;
- Co-ordinate activities for forensic investigations;

BENEFITS:

All standard Municipal Fringe benefits which inter-alia includes a Housing Subsidy, Medical Aid, Car allowance, Cell phone allowance and Pension fund would be applicable to the above post.

DIRECTIONS TO CANDIDATES:


Enquiries must be directed to Mrs. NW Ntuli (Manager: Human Resource and Council Support); tel: (032) 456 8200. **Please forward your application form and full CV with certified copies of certificates, academic record/statement of results**



quoting the relevant reference number to: Human Resources, P.O. Box 144, Mandeni, 4490 or hand-deliver to Mandeni Local Municipality, 2 Kingfisher Road; Mandeni. NB Faxed and e-mailed applications will not be considered.

If you do not hear from us within 30 days of the closing date consider your application as unsuccessful. Application forms are available on the Mandeni Municipal Website www.mandeni.gov.za or at any Municipal building.

NB: The municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make appointment. No canvassing of Councillors or Officials concerned is allowed as that may lead to the automatic disqualification of the candidate. Security vetting and background checks will be conducted.


SG KHUZWAYO
MUNICIPAL MANAGER
DATE: 11/12/2019