



**MANDENI LOCAL MUNICIPALITY
INTERNAL/ EXTERNAL VACANCY**

The Mandeni Municipality, affirmative action, and equal opportunity employer herewith invites applications from suitably qualified and competent persons for appointment to the following position

DEPARTMENT : TECHNICAL SERVICES AND INFRASTRUCTURE
POSITION : ARTISAN CARPENTRY
TASK GRADE : T 12

(Subject to implementation of 2020 T.A.S.K. job evaluation final outcome result)

SALARY NOTCH : R 314 650 per annum
SALARY SCALE : (R 314 650 pa – R 408 433 pa)
CLOSING DATE : TUESDAY 28 JULY 2020 @ 12:00 PM
REF NO : PN 44/2020

MINIMUM REQUIREMENTS:

- Grade 12 certificate plus Trade Tested Artisan Carpentry
- 2-3 years' experience in Building Construction
- Local Government experience will serve as an added advantage
- Valid Code EB Driving License with PDP

SKILLS

- Working knowledge and understanding all contract documents including plans, specifications and change orders

DUTIES

- Interpresents and co-ordinates specific pre-works/ site requirements association to renovations and repairs and, planned and predictive building and Furniture maintenance sequence and guides the active of personnel
- Completes internal transactional documentation and related forms(e.g. times sheet, long sheet, progress and productivity field report, vehicle checklist).

Executive Committee

Cllr TP Mdlalose(Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr LB Magwaza (Speaker) Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. NF Ntull | Cllr. LR Mdletshe | Cllr. ST Magwaza | Cllr. MS Mdunge | Cllr. M Shelembe



- Co-ordinates specific requirements associated with the refurbishment and repairs to interior equipment and Furniture and/ or attending to minor carpentry works.
- Co-ordinates installation and repair sequences associated with addressing carpentry requirements

BENEFITS:

The pension fund, medical aid, 13th cheque, and housing subsidy subject to certain conditions.

DIRECTIONS TO CANDIDATES:

Inquiries must be directed to Mrs. NW Ntuli (Manager: Human Resource and Council Support); tel: (032) 456 8200. **Please forward your application form and full CV with certified copies of certificates, quoting the relevant reference number to Human Resources, via email: recruitment@mandeni.gov.za.** If you do not hear from us within 30 days of the closing date consider your application as unsuccessful. Application forms are available on the Mandeni Municipal Website www.mandeni.gov.za or at any Municipal building.

NB: The municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make an appointment. No canvassing of Councillors or Officials concerned is allowed as that may lead to the automatic disqualification of the candidate. People living with a disability are encouraged to apply.


SG KHUZWAYO
MUNICIPAL MANAGER

DATE: 17/07/2020