



**MANDENI LOCAL MUNICIPALITY
INTERNAL/ EXTERNAL VACANCY**

The Mandeni Municipality, affirmative action, and equal opportunity employer herewith invites applications from suitably qualified and competent persons for appointment to the following position

**DEPARTMENT : TECHNICAL SERVICES AND INFRASTRUCTURE
DEVELOPMENT**

POSITION : CIVIL TECHNICIAN

TASK GRADE : T 12

(Subject to implementation of 2020 T.A.S.K. job evaluation final outcome result)

SALARY NOTCH : R 314 650 per annum

SALARY SCALE : (R 314 650 pa – R 408 433 pa)

CLOSING DATE : MONDAY, 28 SEPTEMBER 2020 @ 12:00 PM

REF NO : PN: 62/2020

MINIMUM REQUIREMENTS:

- National Diploma Civil Engineering
- 2-3 in relevant experience in the built environment, specifically on roads and storm water, buildings and recreational facilities
- Public sector or Local Government experience and registration as a Candidate with the Engineering Council of South Africa (ECSA) in terms of the Engineering Profession Act, Act 46 of 2000 will serve as an added advantage
- Valid Driver's License

SKILLS

- Good communication and presentation skills
- Good interpersonal skills, as well as willing to work under pressure.

DUTIES

- Applies professional knowledge of design policies, applications and principles to analyse, comment and co-ordinate specific

Executive Committee



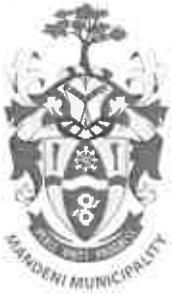
- procedures with respect to proposed design to average impact type project and programmes
- Managers the formulation of specific contracts and tender documents and controls contractual obligation
 - Directs and controls outcomes associated with utilization, productivity and performance of personnel within the section: Draughting personnel supervised
 - Disseminates information on design and survey policies and processes and provides reports detailing divisional interventions and outcomes
 - Co-ordinates tasks/ activities associated with the implementation of procedures and, monitors compliance with standards and specifications with regards to new Infrastructure , additions and Upgrading to existing structures
 - Checks and verifies design details and construction specifications detailed on infrastructure layout plans conforms with regulations prior to approval
 - Performs specific administrative tasks/ activities associated with the updating and maintaining records/ information of work in progress and completed works
 - A monthly progress report on projects is submitted to indicate the status quo on current projects and all problems experienced

BENEFITS:

The pension fund, medical aid, attractive leave conditions, and 13th cheque, and subject to certain conditions, a housing subsidy and Car allowance

DIRECTIONS TO CANDIDATES:

Inquiries must be directed to Mrs. NW Ntull (Manager: Human Resource and Council Support); tel: (032) 456 8200. **Please forward your application form and full CV with certified copies of certificates, quoting the relevant reference number to Human Resources, P.O. Box 144, Mandeni, 4490 or hand-deliver to Mandeni Local Municipality, 2**



Kingfisher Road; Mandeni. NB Faxed and e-mailed applications will not be considered. If you do not hear from us within 30 days of the closing date consider your application as unsuccessful. Application forms are available on the Mandeni Municipal Website www.mandeni.gov.za or at any Municipal building.

NB: The municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make an appointment. No canvassing of Councillors or Officials concerned is allowed as that may lead to the automatic disqualification of the candidate. People living with a disability are encouraged to apply.


SG KHUZWAYO
MUNICIPAL MANAGER

DATE: 11/09/2020