



**MANDENI LOCAL MUNICIPALITY  
INTERNAL/ EXTERNAL VACANCY**

The Mandeni Municipality, affirmative action, and equal opportunity employer herewith invites applications from suitably qualified and competent persons for appointment to the following position

**DEPARTMENT : OFFICE OF THE MUNICIPAL MANAGER**  
**POSITION : YOUTH OFFICER**  
**TASK GRADE : T 10**

**(Subject to implementation of 2020 T.A.S.K. job evaluation final outcome result)**

**SALARY NOTCH : R 225 748 per annum**  
**SALARY SCALE : (R 225 748 pa – R 293 038 pa)**  
**CLOSING DATE : FRIDAY, 06 NOVEMBER 2020 @ 12:00 PM**  
**REF NO : PN 72/2020**

**MINIMUM REQUIREMENTS:**

- Diploma in Youth Development or equivalent
- 2 year's experience in youth development
- The candidate must be not older than the age of 35 and reside within Mandeni Municipality
- The applicant must be able to communicate in both English and Isizulu
- Valid Drivers licence
- Computer literacy

**DUTIES:**

- Co-ordinates tasks/activities associated with the implementation of procedures
- Provides information on the procedures and content of Youth Development Programmes in the local area
- Addressing and organizing relationship with programme sponsors
- Applies instruction and procedures to acquire and maintain information on youth development programmes and employment opportunities for youth

Executive Committee

Cllr TP Mdlalose( Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr LB Magwaza (Speaker) Ex Officio Mr S Khuzwayo (Municipal Manager)  
Cllr. NF Ntuli | Cllr. LR Mdlletshe | Cllr. ST Magwaza | Cllr. MS Mdunge | Cllr. M Shelembe




**BENEFITS:**

All standard Municipal Fringe benefits which *inter-alia* includes a Housing Subsidy, Medical Aid, and Pension fund would be applicable to the above post.

**DIRECTIONS TO CANDIDATES:**

Inquiries must be directed to Mrs. NW Ntuli (Manager: Human Resource and Council Support); tel: (032) 456 8200. **Please forward your application form and full CV with certified copies of certificates, quoting the relevant reference number to Human Resources, P.O. Box 144, Mandeni, 4490 or hand-deliver to Mandeni Local Municipality, 2 Kingfisher Road; Mandeni. NB Faxed and e-mailed applications will not be considered.** If you do not hear from us within 30 days of the closing date consider your application as unsuccessful. Application forms are available on the Mandeni Municipal Website [www.mandeni.gov.za](http://www.mandeni.gov.za) or at any Municipal building.

**NB: The municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make an appointment. No canvassing of Councillors or Officials concerned is allowed as that may lead to the automatic disqualification of the candidate. Females and People living with a disability are encouraged to apply.**

  
**SG KHUZWAYO**  
**MUNICIPAL MANAGER**  
**DATE: 21/10/2020**