



## MANDENI LOCAL MUNICIPALITY

### INTERNAL AND EXTERNAL CAREER OPPORTUNITY

The following vacancy exists for a suitably qualified and experienced person to join the staff of the Mandeni Municipality within the Department: Municipal Manager

#### MANAGER: PERFORMANCE MANAGEMENT SYSTEM (PERMANENT APPOINTMENT)

Basic Salary: **Task Grade 16 (R 427 624 – R 555 073. pa)**

**PN 53/2017**

#### REQUIREMENTS:

- Three-year Degree in Behavioral Science/ Administration or equivalent qualification
- Minimum of five years (5) relevant experience in the PMS environment
- Sound knowledge and understanding of Local Government and the Integrated Development Programme
- Computer Literacy essential

#### DUTIES:

- Responsible for the development and implementation of the PMS Policies and procedures
- Development individual and organizational PMS
- Research PMS trends and formulate a municipal strategy
- Link PMS and ensure the successful implementation of IDP
- Manage the resources within PMS unit
- Compile SDBIP and ensure proper implementation thereof
- Manage the resources within PMS unit
- Formulate annual report and have it adopted by Council
- Responsible for the formulation and reporting of MTAS

#### SKILLS:

- People and Performance Management Skills
- Persistent and able to deal with pressure
- Excellent communication skills and ability to communicate at all levels
- Ability to work in a team environment

#### Executive Committee



**BENEFITS:**

Pension fund, medical aid, attractive leave conditions, 13<sup>th</sup> cheque and subject to certain conditions a housing subsidy.

**Enquiries must be directed to:** Ms. ZP Mngadi (Director Corporate Services); tel: (032) 456 8200.

**Please forward your application form and full CV with certified copies of certificates, quoting the relevant reference number to: Human Resources, P.O. Box 144, Mandeni, 4490 or hand-deliver to Mandeni Local Municipality, 2 Kingfisher Road; Mandeni.**

**NB: Faxed and e-mailed applications will not be considered.**

The closing date for applications will be **Friday 22 September 2017 at 12h00.**

If you do not hear from us within 30 days of the closing date consider your application as unsuccessful.

Application forms are available on the Mandeni Municipal Website [www.mandeni.gov.za](http://www.mandeni.gov.za) or at any Municipal building.

**NB: The Municipality is an equal opportunity affirmative action employer. The Municipality reserves the right not to make appointment.**

  
-----  
**SG KHUZWAYO**  
**ACTING MUNICIPAL MANAGER**