



SUPPLY CHAIN MANAGEMENT UNIT

REQUEST FOR QUOTATIONS

QUOTATION NO: 44/19/20

PAINTING AND MINOR RENOVATIONS AT MANDENI LIBRARY.

Quotations are hereby invited from suitably qualified and experience contractors registered with CIDB grading of 1GB or higher for **“PAINTING AND MINOR RENOVATIONS AT MANDENI LIBRARY “**

Quotation documents will only be available at cashiers at, Civic Centre, 2 Kingfisher Road Mandeni from **Monday 16 March 2020 until Thursday, 19 March 2020 with non-refundable fee of R50.00 per document. (cash or bank guaranteed cheques only).** There will be no selling of bid documents after 15:45 on 19 March 2020

A **compulsory** briefing meeting will be held on the **20th of March 2020 at 11:00am.** Prospective bidders shall meet at Mandeni Library 2 Kingfisher road, Mandeni. Failure to attend the compulsory clarification meeting will disqualify your quote.

Quotations are to be completed in accordance with the conditions attached to the Quotation document and must be sealed in an envelope and marked: **“QUOTE NO.: 44/19/20 – PAINTING AND MINOR RENOVATIONS AT MANDENI LIBRARY.** and must be deposited in the quotation box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni **not later than 12H00, 25 March 2020** at which time quote will be opened in public. **Closing time will only be determined by the Municipal watch displayed on the Municipal wall at the reception.** The name and address of the Bidder must be clearly written on the sealed envelope containing the Quote Document. **Late quotation Documents received by way of post, facsimile or e-mail will, under no circumstances, be considered.**

Quotations will be evaluated and adjudicated according to the following criteria:

- Preference will be given to EME or QSE which is at least 51% owned by black people who reside within the Mandeni Local Municipality area of jurisdiction. Physical address that reflects on proof of registration (CK) only, will be considered to validate the locality of the business.
- All Mandatory Municipal Bidding Documents (MBD) form must be filled in full.
- Bidders must have CIDB grading of 1GB and higher.
- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations 2017 (B-BBEE Status Level of Contribution – an original or certified copy of the BBBEE certificate is required).
- All bidders must be registered on the National Treasury’s Central Supplier Database (CSD). The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration

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details; banking details; identity numbers of directors and employees in the service of the state

- Council's Supply Chain Management Policy.
- Prices tendered must be firm and inclusive of 15% VAT.
- Most recent municipal account /utility bill, which the business is registered; Metro or District municipality (water/sewer) and local municipality (electricity, rates and other) or if the bidder is a tenant then a lease agreement must be provided or certificate from the landlord indicating that the levies are not in arrears or an affidavit stating that the ward in which the business is situated is exempted from paying electricity, rates and water .The document submitted must be not older than 3 months and any account in arrears more the 3 months is unacceptable.
- Relevant required experience of **AT LEAST ONE** similar project. The Bidder is required to provide at least (one) Completion certificates or recommendation letter stating that the projects were successfully completed in this regard.
- All bidders must have a Letter of good standing for Compensation for occupational injuries and Dieses act, 1993 (Act No. 130 of 1993)
- Fully completed Bill of Quality in a permanent black ink.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- No quotations will be considered from persons in the services of any organ of the state.
- The Bidder has not (i) abused the Employers Supply Chain Management system (ii) failed to perform on any previous contract and has been given a written notice to this effect.
- Resolution to Sign Documents on behalf of the company
- Certified Copy of Company/ CC/ Trust/ Partnership registration certificates.

The Mandeni Municipality subscribes Municipal Supply Chain Management Policy and Preferential Procurement Framework Act, Act 5 of 2017. The Municipality does not bind itself to accepting the lowest, or any quotation, either wholly or in part or give any reason for such action and Prices quoted must be firm and inclusive of VAT. Canvassing in any form in the gift is strictly prohibited and will lead to the disqualification of the tender

Queries regarding this notice may be directed to Mr. Thokozani Kaunda / Lindelani Dhlodhlo at 032 456 8200 or Lungisani Nduli for SCM queries


MR. S. G. KHUZWAYO
MUNICIPAL MANAGER

DATE 12/03/2020
DATE