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## SUPPLY CHAIN MANAGEMENT UNIT

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### ADVERTISEMENT

**QUOTATION NO: 54/19/20**

### **FACILITATOR FOR ONLINE MATRIC CATCH UP TUTORIALS**

Quotations are hereby called from suitably qualified and experienced service providers to facilitate online matric catch up tutorials to help learners prepare for examinations

Facilitation must cover the following subjects:

1. Mathematics
2. Physical Science
3. Life Sciences
4. Accounting
5. Business Studies

The facilitator shall record on CDs/USBs the conducted tutorial sessions and avail the copies at all Municipality Libraries and YAC office for public accessibility in a form of copies for self-studying. The sessions shall be conducted on Saturdays scheduled to commence on the following date:

Date: 06 - 20 June 2020  
Time: 09h00  
Venue: Municipal Library

**Quotations will be evaluated and adjudicated according to the following criteria:-**

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations 2017 (B-BBEE Status Level of Contribution – an original or certified copy of the BBEE certificate or original sworn affidavit is required).
- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state
- Council's Supply Chain Management Policy.

**Executive Committee**

Cllr. TP Mdlalose (Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr. BL Magwaza (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)  
Cllr. NF Ntuli | Cllr. LR Mdlatshe | Cllr. ST Magwaza | Cllr. MS Mdunge | Cllr. M Shelembe



- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount. No quotations will be considered from persons in the services of any organ of the state
- Service providers to complete in fully all relevant MBD's that are available on municipal website.  
<http://www.mandeni.gov.za/procurement/procurement/procurement/MBD's%20quotation>
- Prices quoted must be firm and inclusive of VAT and be valid for the period of 90 days and unit price per item must be stated as well as total amount.
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from landlord indicating that the levies are not in arrears or an affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and water. Failure to attach will lead to disqualification.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked **"FACILITATOR FOR ONLINE MATRIC CATCH UP TUTORIALS"** Quotation number: **54/19/20** and must be deposited in the Bid Box situated at the Reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Wednesday, the 3<sup>rd</sup> of June 2020**. Late and verbal quotations will under no circumstances be considered.

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Technical enquiries may be directed to Mr. Ngcebo Mazibuko and SCM enquiries to Mr. Lungisani Nduli on 032-456 8200.

  
**MR SG KHUZWAYO**  
**MUNICIPAL MANAGER**

Date: 27/05/2020



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## SUPPLY CHAIN MANAGEMENT UNIT

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### ADVERTISEMENT

QUOTATION NO: 53/19/20

### FACILITATOR FOR ONLINE TALENT SEARCH

Quotations are hereby called from suitably qualified and experienced service providers to facilitate the online Mandeni talent search artist programme, where all artists from different genre will compete online and the facilitator create a public participatory link to allow public to vote for their best artists to the main event draw competition.

The programme will take place on Sundays to maximize participation and it will run for two weeks starting on the 14th of June 2020 to 21st of June 2020.

#### 1. Scope of work

***Facilitator must be responsible for the following***

- Cameras
- Data/Internet for artists who will remotely perform
- Food/Transport for artists who will require such
- Presenters and monitoring the event participation
- Designing an online voting apps on Facebook
- Decoration of the venue
- aligning and arranging artists according to genres and allocation of time.

***Genres to be included***

- Poetry
- Maskandi/Umbhaqanga
- Afro Soul and Hip hop
- House Music (battle of DJs)

**Quotations will be evaluated and adjudicated according to the following criteria:-**

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations 2017 (B-BBEE Status Level of Contribution – an original or certified copy of the BBBEE certificate or original sworn affidavit is required).

Executive Committee



- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state
- Council's Supply Chain Management Policy.
- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount. No quotations will be considered from persons in the services of any organ of the state
- Service providers to complete in fully all relevant MBD's that are available on municipal website.  
[https://www.mandeni.gov.za/index.php?option=com\\_content&view=article&id=13:procurement/355:mbd-quotations](https://www.mandeni.gov.za/index.php?option=com_content&view=article&id=13:procurement/355:mbd-quotations)
- Prices quoted must be firm and inclusive of VAT and be valid for the period of 90 days and unit price per item must be stated as well as total amount.
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from landlord indicating that the levies are not in arrears or an affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and water. Failure to attach will lead to disqualification.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked **"FACILITATOR FOR ONLINE TALENT SEARCH"** Quotation number: **53/19/20** and must be deposited in the Bid Box situated at the Reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Wednesday, the 3<sup>rd</sup> of June 2020. Late and verbal quotations will under no circumstances be considered.**

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Technical enquiries may be directed to Mr. Ngcebo Mazibuko and SCM enquiries to Mr. Lungisani Ndull on 032-456 8200.

  
**MR SG KHUZWAYO**  
**MUNICIPAL MANAGER**

Date: 27/05/2020



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## SUPPLY CHAIN MANAGEMENT UNIT

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### ADVERTISEMENT

QUOTATION NO: 52/19/20

### DESIGN, LAYOUT AND PRINT MANDENI MUNICIPALITY IDP DOCUMENT

Quotations are hereby called from suitably qualified and experienced service providers to design, layout and printing (including updating of the content page) of Mandeni Municipality 2020/2021 IDP document within prescribed timeframe being 05<sup>th</sup> of June 2020 to 26 June 2020. Mandeni Municipality IDP as per the following specification:

#### 1. Scope of work

- Design the 2020/2021 IDP
- Edit and proof read the IDP
- Book bind the IDP
- Produce electronic format of the 2020/2021 IDP
- Submit the required copies of IDP within prescribed timeframe.

#### 2. Specification to design

- Number of pages approximately 370 + cover pages
- Quantity 15 A4 hard copies
- Type of Paper
  - Cover: Hard Gloss: 300gsm Magno Satin
  - inside 128 gsm Magno Satin
- All photographs will be available from the Municipality
- Electronic version 15 CDs (flipbook with branded CD with branded CD pouch)

**Quotations will be evaluated and adjudicated according to the following criteria:-**

- 80/20 preference points system will apply in terms of the Preferential Procurement Regulations 2017 (B-BBEE Status Level of Contribution – an original or certified copy of the BBBEE certificate or original sworn affidavit is required).
- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded

#### Executive Committee



on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state

- Council's Supply Chain Management Policy.
- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount. No quotations will be considered from persons in the services of any organ of the state
- Service providers to complete in fully all relevant MBD's that are available on municipal website.  
[https://www.mandeni.gov.za/index.php?option=com\\_content&view=article&id=15&Itemid=1725](https://www.mandeni.gov.za/index.php?option=com_content&view=article&id=15&Itemid=1725)
- Prices quoted must be firm and inclusive of VAT and be valid for the period of 90 days and unit price per item must be stated as well as total amount.
- A certified copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant then a letter or certificate from landlord indicating that the levies are not in arrears or an affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and water. Failure to attach will lead to disqualification.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked **"DESIGN LAYOUT AND PRINT MANDENI MUNICIPALITY IDP"** Quotation number: **52/19/20** and must be deposited in the Bid Box situated at the Reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Wednesday, the 3<sup>rd</sup> of June 2020. Late and verbal quotations will under no circumstances be considered.**

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Technical enquiries may be directed to Mr. N Mathonsi and SCM enquiries to Mr. Lungisani Nduli on 032-456 8200.

  
**MR SG KHUZWAYO**  
**MUNICIPAL MANAGER**

Date: 27/05/2020