



MANDENI MUNICIPALITY

BID NOTICE

BID NO: 26/15/16

ADVERTISING AGENCY SERVICES

The Mandeni Municipality intends to appoint a Panel of Service Providers to render advertising agency services to newspapers on behalf of the Municipality.

Bid Documents will only be available at the cashiers, Civic Centre, 2 Kingfisher Road, Mandeni on **Monday, 09 May 2016 till Thursday 19 May 2016 during the hours: Monday to Friday 07H45 to 15H30**. A non-refundable fee of R500.00 will be charged per document.

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed in an envelope and marked: **"Bid Number 26/15/16 Advertising Agency Services"** and must be deposited in the tender box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni **not later than 12H00, on Friday 20 May 2016** at which time bids will be opened in public. Closing time will **ONLY** be determined as per the Municipal Watch, displayed at the Municipal Reception Area. The name and address of the bidder must be clearly written at the back of the sealed envelope containing the bid. **Late bids or bids received by way of post, facsimile or e-mail will, under no circumstances, be considered.**

The Mandeni Municipality subscribes to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and its associated Regulations of 2011. The evaluation criteria will be confined to functionality and 10 points will be allocated in terms of Regulation 5(2) and 6(2) of the Preferential Regulations and shall be **valid for a period of 90 days**. The Mandeni Municipality does not bind itself to accepting the lowest, or any bid, either wholly or in part or give any reason for such action.

In terms of the Mandeni Local Municipality Supply Chain Management Policy Framework, all suppliers of goods and services to the Municipality are required to register on the Mandeni Municipality Suppliers Database.

Queries regarding this notice may be directed to Mr. Norman Mhlungu on telephone number: 032 456 8206 (Administration queries) or Ms N. Hadebe of Mandeni Municipality (SCM queries), on 032 – 456 8200

MR L.H. MAPHOLOBA
MUNICIPAL MANAGER

PN 38/2016