



Office of the Municipal Manager

Tel 032 456 8200  
Fax 032 456 2504 / 086 568 9741  
Email [ceo@mandeni.gov.za](mailto:ceo@mandeni.gov.za)

2 Kingfisher Road, Mandeni, KwaZulu Natal, 4490, South Africa  
PO Box 144, Mandeni, 4490

[www.mandeni.gov.za](http://www.mandeni.gov.za)

**MANDENI LOCAL MUNICIPALITY  
RE-ADVERTISEMENT  
INTERNAL AND EXTERNAL VACANCY**

The Mandeni Municipality, an affirmative action and equal opportunity employer herewith invites applications from suitably qualified and competent persons for appointment to the following position:

**DEPARTMENT : OFFICE OF THE MUNICIPAL MANAGER**  
**POSITION : LEGAL, RISK MANAGEMENT & LABOUR RELATIONS INTERN**  
**STIPEND : R5 000 PER MONTH**  
**CLOSING DATE : FRIDAY, 13 OCTOBER 2023 @12:00 PM**  
**REF NO. : PN 104/2023**

**MINIMUM REQUIREMENTS**

- Grade 12 certificate
- National Diploma/Degree in Labour Relations Management / Law/ Labour Law.

**DUTIES**

Interns will work under strict supervision of his or her mentor following an internship programme.

**DIRECTIONS TO CANDIDATES:**

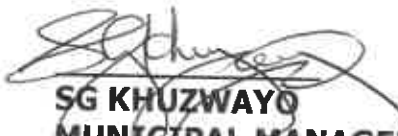
Enquiries must be directed to Manager: Human Resource and Administration; tel: (032) 456 8200. **Please forward your application form and full CV with photocopies of certificates, quoting the relevant reference number and attach proof of residence on the prescribed form obtained from Mandeni Municipal Website to: Human Resources, P.O. Box 144, Mandeni, 4490 or hand-deliver to Mandeni Local Municipality, 2 Kingfisher Road; Mandeni. NB Faxed and e-mailed applications will not be considered. Certified copies of certificate will be submitted by the shortlisted candidates.** If you do not hear from us within 30 days of the closing date, consider your application as unsuccessful. Application forms are available on the Mandeni Municipal Website [www.mandeni.gov.za](http://www.mandeni.gov.za) or at any Municipal building. The candidate must not be older than the age of 35 and reside within Mandeni Municipality.

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)  
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. MS Mdunge | Cllr. M. Mthembu



**NB: The municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make appointment. No canvassing of Councilors or Officials concerned is allowed as that may lead to the automatic disqualification of the candidate.**

  
**SG KHUZWAYO**  
**MUNICIPAL MANAGER**

21/09/2023  
**DATE**