



Office of the Municipal Manager

Tel 032 456 8200
Fax 032 456 2504 / 086 568 9741
Email ceo@mandeni.gov.za

2 Kingfisher Road, Mandeni, KwaZulu Natal, 4490, South Africa
PO Box 144, Mandeni, 4490

www.mandeni.gov.za

SUPPLY CHAIN MANAGEMENT UNIT

REQUEST FOR QUOTATION

QUOTATION NO:122/23/24

CAPENTRY, PLUMBING AND MINOR RENOVATIONS AT SUNDUMBILI LIBRARY, INEMBE HALL AND NDULINDE LIBRARY LIBRARY

Quotations are hereby invited from suitably qualified and experience contractors registered with CIDB grading of 1GB for "CAPENTRY, PLUMBING AND MINOR RENOVATIONS AT SUNDUMBILI LIBRARY, INEMBE HALL AND NDULINDE LIBRARY LIBRARY".

Selling of quotation document will commence on Friday, 07th of June 2024. The cut-off time for selling of quotation documents will be on Tuesday, 11th of June 2024 @ 15H00
The physical address for payment is No.2 Nkonjane Road Sundumbili (cashiers office) Protection services, payment of a non-refundable fee of R60.00 (inclusive of VAT), (Cash only).

The documents will be issued on briefing session.

A compulsory briefing meeting will be held on the 12th of June 2024 at 12:30. Prospective bidders shall meet at Technical services, then proceed to Mandeni library and Mandeni youth center. Failure to attend the compulsory will lead to disqualification.

Quotations will be evaluated and adjudicated according to the following criteria:

- Bidders must have CIDB grading of 1GB.
- Third Party liability insurance (Minimum R200 000.00)
- The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	Maximum Allocated Points	Verification document
Enterprise Located within the Mandeni Municipality	7	CIPC registration documents
Enterprise 100% owned by Youth	6	ID Copy of directors and CSD
EME or QSE which is at least 100% owned by black people	5	ID Copy of directors and CSD
Enterprise 100% owned by Women	2	ID Copy of directors and CSD

- All bidders must be registered on the National Treasury's Central Supplier Database (CSD). The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state
- Council's Supply Chain Management Policy.
- Prices tendered must be firm and inclusive of 15% VAT.

Executive Committee


Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. NF Ntuli | Cllr. LR Mdlatshe | Cllr. ST Magwaza | Cllr. MS Mdunge | Cllr. M Shelembe

- Most recent municipal account /utility bill, which the business is registered; Metro or District municipality (water/sewer) and local municipality (electricity, rates and other) or if the bidder is a tenant then a full lease agreement must be provided and a certificate from the landlord indicating that the levies are not in arrears or proof of residence and affidavit stating that the ward in which the business is situated is exempted from paying electricity, rates and water. The document submitted must be not older than 3 months and any account in arrears more the 3 months is unacceptable. (Submit both for the bidder and directors)
- Relevant required experience of **AT LEAST ONE** similar project. The Bidder is required to provide at least (one) award letter or purchase order and recommendation letter stating that the projects were successfully completed in this regard.
- All bidders must have a Letter of good standing for Compensation for occupational injuries and Diseases act, 1993 (Act No. 130 of 1993)
- Fully completed Bill of Quality in a permanent black ink.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- No quotations will be considered from persons in the services of any organ of the state.
- The Bidder has not (i) abused the Employers Supply Chain Management system (ii) failed to perform on any previous contract and has been given a written notice to this effect.
- Resolution to Sign Documents on behalf of the company.
- Copies of Company/ CC/ Trust/ Partnership registration certificates.

Quotations are to be completed in accordance with the conditions attached to the Quotation document and must be sealed in an envelope and marked: **"QUOTE NO.: 122/23/24 "CAPENTRY, PLUMBING AND MINOR RENOVATIONS AT SUNDUMBILI LIBRARY, INEMBE HALL AND NDULINDE LIBRARY"**. and must be deposited in the quotation box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni **not later than 12H00, 14th of June 2024, Friday. Closing time will only be determined by the Municipal watch displayed on the Municipal wall at the reception.** The name and address of the Bidder must be clearly written on the sealed envelope containing the Quote Document. **Late Quotation Documents received by way of post, facsimile or e-mail will, under no circumstances, be considered.**

The Mandeni Municipality subscribes Municipal Supply Chain Management Policy and Preferential Procurement Framework Act, Act 5 of 2022. The Municipality does not bind itself to accepting the lowest, or any quotation, either wholly or in part or give any reason for such action and Prices quoted must be firm and inclusive of VAT. Canvassing in any form in the gift is strictly prohibited and will lead to the disqualification of the tender.

Queries regarding this notice may be directed to Ms. Makhoba at 032 456 8200 or Lungisani Nduli at Lungisani.nduli@mandeni.gov.za 032 345 8216 for SCM queries



MR S. G KHUZWAYO
MUNICIPAL MANAGER

DATE 07/06/24