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## SUPPLY CHAIN MANAGEMENT UNIT

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### ADVERTISEMENT

QUOTATION NO: 99/23/24

### FACILITATE FOR RAFT RACE ACTIVATION

Quotations are hereby called from suitably and experienced service providers to facilitate for raft race activation as per the following specification:

Selling of quotation document will commence on **Wednesday, 10<sup>th</sup> of April 2024**. The **cut-off time for selling of quotation documents is 15H00 on Tuesday, 16<sup>th</sup> of April 2024**. The physical address for payment is No.2 Nkonjane Road Sundumbili (cashiers office) Protection services, payment of a non-refundable fee of **R60.00** (inclusive of VAT)

Item	Specification	Quantity
Rafting Canoes	<ul style="list-style-type: none"><li>- Canoes for raft that will be used by teams to accommodate 6 people in a raft. Deuce canoes.</li></ul>	2
T-shirts and Hats	<ul style="list-style-type: none"><li>- White Round neck T-shirts with printed municipality logo and printed Raft Race 2024 written at the back.</li><li>- Fisherman/ safari Navy hats with printed municipality logo and Raft Race 2024 written underneath the logo.</li><li>- Size will be communicated with the awarded service provider.</li></ul>	50
Lunch	<ul style="list-style-type: none"><li>- Savoury rice/ Creamy Samp</li><li>- Beef curry</li><li>- Fried fish</li><li>- Roasted chicken</li><li>- 2 salads and 2 veggies</li><li>- 100% fruit juice and Fizzy Drinks (Mixed flavours)</li></ul>	200

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)  
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. MS Mdunge | Cllr. M. Mthembu

Sound system	<ul style="list-style-type: none"> <li>- PA system/ Sound system to accommodate 300 people and 3 artists who will do live performance.</li> <li>- Soundsystem to be provided on 24 April 2024 set up time to be 07:00 at Dokodweni Lagoon.</li> </ul>	
Generator	<ul style="list-style-type: none"> <li>- Generator must be included with sound.</li> </ul>	
Bottled Water	<ul style="list-style-type: none"> <li>- Still water</li> </ul>	100
Toilets	<ul style="list-style-type: none"> <li>- VIP Restrooms that will accommodate Males and Females</li> </ul>	2
Marquees	<ul style="list-style-type: none"> <li>- 200-seater Marquee with VIP Couches set up, green carpet, that will accommodate 200 people.</li> </ul>	1
Safety Jacket	<ul style="list-style-type: none"> <li>- Different coloured safety jackets to be used by racing teams.</li> </ul>	20
Artists	<ul style="list-style-type: none"> <li>- 1 National artist &amp; 2 Local artists</li> </ul>	3

**Quotations will be evaluated and adjudicated according to the following criteria:**

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	Maximum Allocated Points	Verification document
Enterprise Located within the Mandeni Municipality	7	CIPC registration documents
Enterprise 100% owned by Youth	6	ID Copy of directors and CSD
EME or QSE which is at least 100% owned by black people	5	ID Copy of directors and CSD
Enterprise 100% owned by Women	2	ID Copy of directors and CSD

- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state.
- Council's Supply Chain Management Policy.
- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount. No quotations will be considered from persons in the services of any organ of the state.

- Service providers to complete in fully all relevant MBD's (1,4,6.1,8,9) that are available on municipal website.
- At least one experience in event organizing and facilitating.
- Prices quoted must be firm and inclusive of VAT and unit price per item must be stated as well as total amount.
- Company registration document with CIPC and copies of directors ID
- A copy of the most recent municipal account in which the business is registered. Local municipality (rates, electricity and other) or if the bidder is a tenant, then a full lease agreement and a certificate from landlord indicating that the levies are not in arrears or a proof of residence and affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and water. Submit both for bidder and director. Failure to attach will lead to disqualification.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- Non-compliance with the above-mentioned criteria will lead to disqualification

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked "**FACILITATE FOR RAFT RACE ACTIVATION: 99/23/24**" and must be deposited in the Bid Box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Wednesday, the 17<sup>th</sup> of April 2024. Late and verbal quotations will under no circumstances be considered.**

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Technical enquiries may be directed to Ms. Zama Mngayi and SCM enquiries to Lungisani Nduli on 032-456 8200.

  
 MR SG KHUZWAYO  
 MUNICIPAL MANAGER

Date: 10/04/2024