



MANDENI LOCAL MUNICIPALITY INTERNAL/ EXTERNAL VACANCY

The Mandeni Municipality, an affirmative action and equal opportunity employer herewith invites applications from suitably qualified and competent persons for appointment to the following position

DEPARTMENT : COMMUNITY SERVICES AND PUBLIC SAFETY
**POSITION : DISASTER MANAGEMENT FIELDWORKER
(PERMANENT APPOINTMENT)**
TASK GRADE : T09
SALARY NOTCH : R 229 458 per annum
SALARY SCALE : (R 229 458 pa – R 297 858 pa
(Subject to implementation of 2020 T.A.S.K. job evaluation final outcome result)
CLOSING DATE : FRIDAY; 04 OCTOBER 2024 @12:00
REF NO : PN 85/2024

MINIMUM REQUIREMENTS:

- Grade 12 plus Diploma in disaster Management or relevant qualification
- 2 years' experience in a disaster or related environment
- Valid driver's licence with PrDP

SKILLS & COMPETENCIES:

- Communication skills are imperative.
- Good interpersonal skills, fluent in Speaking & writing both English and isiZulu.
- Willing to work under pressure and overtime as and when required.
- Excellent interpersonal relations skills.
- Ability to respond constructively to pressure / stress situation and the ability to persist with goals despite obstacles and setbacks.

DUTIES:

- Responding to incidents or disasters that are either or manmade.
- Participate during ongoing community awareness campaigns and capacity building, programmes that are aimed at prevention and mitigation against disaster.
- Control and distribute emergency relief aid.
- Assist through continuously updating the risk profile of the District.

BENEFITS:

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. BA Mchunu | Cllr. SC. Mdletshe




All standard Municipal Fringe benefits which *inter-alia* includes a Housing Subsidy, Medical Aid and Pension fund would be applicable to the above post.

DIRECTIONS TO CANDIDATES:

Enquiries must be directed to Manager: Human Resource and Administration; tel: (032) 456 8200. **Please forward your application form and full CV with photocopies of certificates, quoting the relevant reference number and attach proof of residence on the prescribed form obtained from Mandeni Municipal Website to: Human Resources, P.O. Box 144, Mandeni, 4490 or hand-deliver to Mandeni Local Municipality, 2 Kingfisher Road; Mandeni. NB Faxed and e-mailed applications will not be considered. Certified copies of certificate will be submitted by the shortlisted candidates.** If you do not hear from us within 30 days of the closing date, consider your application as unsuccessful. Application forms are available on the Mandeni Municipal Website www.mandeni.gov.za or at any Municipal building. Mandeni residents will be given first preference.

NB: The municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make appointment. No canvassing of Councillors or Officials concerned is allowed as that may lead to the automatic disqualification of the candidate. People living with disability are encouraged to apply.


SG KHUZWAYO
MUNICIPAL MANAGER

DATE: 29/09/2024