



Office of the Municipal Manager

Tel 032 456 8200
Fax 032 456 2504 / 086 568 9741
Email ceo@mandeni.gov.za

2 Kingfisher Road, Mandeni, KwaZulu Natal, 4490, South Africa
PO Box 144, Mandeni, 4490

www.mandeni.gov.za

SUPPLY CHAIN MANAGEMENT UNIT

ADVERTISEMENT

QUOTATION NO: 42/24/25

DEVELOPMENT OF TOURISM STRATEGY

Quotations are hereby called from suitably and experienced service providers to develop tourism strategy as per the following specification:

Selling of quotation document will commence on **Thursday, 14th of November 2024**. The **cut-off time for selling of quotation documents will be on Wednesday, 20th of November 2024 @ 15H00**. The physical address for payment is No.2 Nkonjane Road Sundumbili (cashiers office) Protection services, payment of a non-refundable fee of **R60.00** (inclusive of VAT), (Cash only).

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Item	Qty	Description
1	1	SCOPE OF WORK: 1. A comprehensive analysis of the Mandeni Municipality current and predicted economic strengths, weaknesses, opportunities, threats and constraints. 2. Clear Vision, Goals, Strategic Pillars and lucrative Programmes; 3. Clear Strategic Direction considerate of green economy 4. Expand upon and clarify the outcomes that the municipality wishes to achieve as related to the challenges identified. 5. Identify the broad strategies that will enable the municipality to achieve those outcomes. 6. Identify ways to measure progress – working with the Local Economic Development & Tourism staff to incorporate a logic model for tourism development performance measurement that is specific to the desired outcomes and identified action item.
2	1	Soft copy
3	1	Hard copy, designed, book bonded, A4 gloss

all bidders shall pass matrix evaluation test in order to be valuated for price

Executive Committee

Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. SZ Mdletshe | Cllr. ST Magwaza | Cllr. M. Shelembe | Cllr. BA Mchunu | Cllr. M. Mthembu

No	Evaluation Matrix	Point	Means of verification	Score										
1.	<p>Experience of the Company in profiling. The bidder shall furnish a list of similar work in developing strategies as per description or research with references having details of persons to be contacted to verify the claims.</p> <table border="1"> <tr> <td>Number of activities</td> <td>1</td> <td>2</td> <td>3</td> <td>4 and above</td> </tr> <tr> <td>Points</td> <td>5</td> <td>10</td> <td>15</td> <td>20</td> </tr> </table>	Number of activities	1	2	3	4 and above	Points	5	10	15	20	20	Traceable Reference letters or award letters /purchase orders	
Number of activities	1	2	3	4 and above										
Points	5	10	15	20										
2.	<p>Experience of the lead personnel in executing similar job</p> <ul style="list-style-type: none"> The bidder shall furnish a CV of the developer or researcher with the list of similar job undertaken in last 5 years with references having details of persons to be contacted to verify the claims. The developer shall have a minimum of degree qualification. <table border="1"> <tr> <td>Number of activities</td> <td>1</td> <td>2-3</td> <td>4 and above</td> </tr> <tr> <td>Points</td> <td>5</td> <td>10</td> <td>20</td> </tr> </table>	Number of activities	1	2-3	4 and above	Points	5	10	20	20	Résumé/CV of developer with tourism, development studies BA or relevant qualification and experience on development			
Number of activities	1	2-3	4 and above											
Points	5	10	20											
6.	The bidder must score a minimum of 25 point to qualify to be further evaluated													

Quotations will be evaluated and adjudicated according to the following criteria:

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	Maximum Allocated Points	Verification document
Enterprise Located within the Mandeni Municipality	7	CIPC registration documents
Enterprise 100% owned by Youth	6	ID Copy of directors and CSD
EME or QSE which is at least 100% owned by black people	5	ID Copy of directors and CSD
Enterprise 100% owned by Women	2	ID Copy of directors and CSD

- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state
- Council's Supply Chain Management Policy.

- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount. No quotations will be considered from persons in the services of any organ of the state.
- Service providers to complete in fully all relevant MBD's (1,4,6,1,8,9) that are available on municipal website.
- Minimum of 20 points on evaluation matrix
- Prices quoted must be firm and inclusive of VAT and unit price per item must be stated as well as total amount.
- Company registration document with CIPC and copies of directors ID
- A copy of the most recent municipal account in which the business is registered. Local municipality (rates, electricity and other) or if the bidder is a tenant then a full lease agreement and a certificate from landlord indicating that the levies are not in arrears or a proof of residence and affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and water. Submit both for bidder and director. Failure to attach will lead to disqualification.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- Attach proof of purchase of quotation document
- Failure to deliver these items will result in blacklisting of supplier
- Non-compliance with the above-mentioned criteria will lead to disqualification

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked "**DEVELOPMENT OF TOURISM STRATEGY: 42/24/25**" and must be deposited in the Bid Box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Thursday, the 21th of November 2024. Late and verbal quotations will under no circumstances be considered.**

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Technical enquiries may be directed to Mrs. Mazula and SCM enquiries to Lungisani Nduli on 032-456 8200.


 MR SG KHUZWAYO
 MUNICIPAL MANAGER

Date: 14/11/2024