



Office of the Municipal Manager

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**MANDENI LOCAL MUNICIPALITY
INTERNAL AND EXTERNAL VACANCY**

The Mandeni Municipality, an affirmative action and equal opportunity employer herewith invites applications from suitably qualified and competent persons for appointment to the following position

DEPARTMENT : COMMUNITY SERVICES AND PUBLIC SAFETY
POSITION : LIBRARY INTERNS X 2 (2 YEAR CONTRACT)
STIPEND : R5 866 PER MONTH
CLOSING DATE : FRIDAY, 15 NOVEMBER 2024@12:00 PM
REF NO. : PN 107/2024

MINIMUM REQUIREMENTS

- Grade 12 certificate plus Diploma/Degree in Library and Information Studies or Equivalent
- Good communication skills, and must be computer literate.
- The candidate must be not older than the age of 35 and reside within Mandeni Municipality

DUTIES

Interns will work under strict supervision of his or her mentor following an Internship programme.

DIRECTIONS TO CANDIDATES:

Enquiries must be directed to Manager HR and Administration; tel: (032) 456 8200. Please forward your application form and full CV with photocopies of certificates, quoting the relevant reference number and attach proof of residence on the prescribed form obtained from Mandeni Municipal Website to: Human Resources, P.O. Box 144, Mandeni, 4490 or hand-deliver to Mandeni Local Municipality, 2 Kingfisher Road; Mandeni. NB Faxed and e-mailed applications will not be considered. Certified copies of certificate will be submitted by the shortlisted candidates. If you do not hear from us within 30 days of the closing date, consider your application as unsuccessful. Application forms are available on the Mandeni Municipal Website www.mandeni.gov.za or at any Municipal building. Mandeni residents will be given first preference.

SG KHUZWAYO
MUNICIPAL MANAGER
DATE: 01/11/2024

NB: The municipality is an equal opportunity affirmative action employer. The municipality reserves the right not to make appointment. No canvassing of Councillors or Officials concerned is allowed as that may lead to the automatic disqualification of the candidate. People living with disability are encouraged to apply.

