

Office of the Municipal Manager

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## SUPPLY CHAIN MANAGEMENT UNIT

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### ADVERTISEMENT

QUOTATION NO: 38/24/25

### SUPPLY AND DELIVER CLEANING MATERIALS

Quotations are hereby called from suitably and experienced service providers to supply and deliver cleaning materials as per the following specification:

Selling of quotation document will commence **on Friday, 8<sup>th</sup> of November 2024. The cut-off time for selling of quotation documents is 15H00 on Thursday, 14<sup>th</sup> of November 2024.**

The physical address for payment is No.2 Nkonjane Road Sundumbili (cashiers office) Protection services, payment of a non-refundable fee of **R60.00** (inclusive of VAT)

ITEM	QTY	DESCRIPTION
1	20	750ml Windolene Trigger Spray
2	5	Spin Mops Complete system
3	40	Heavy Duty Shoulder Length Industrial Cleaning Gloves - Black Rubber
4	60	Clear Trigger Spray Bottles - 500ml Empty
5	10	2.1m Telescopic Window Squeegee
6	5	Double Mopping Bucket Unit with Wringer
7	20	1LT Miracle Mom / Plush Supreme / Sunlight Pine Gel
8	100	FFP1 Face Dust Masks
9	500	Deo Blocks for Toilets  125 x Pot Pouri, 125 x Lavender, 125 x Linen Fresh, 125 x Cotton Touch



10	40	Magic Dusters
11	30	Fan mop metal Holder with Wooden Handle - No Fan Head
12	150	Microfiber Cloths
13	100	Yellow Dusters
14	30	20-25LT Heavy Duty Bucket (Round or Square)
15	10	60cm Dustmop Complete with Frame, Sleeve and Aluminium Handle
16	20	60cm Dustmop Sleeves Only
17	30	Heavy Duty Folding Long Handle Dustpan with broom
18	20	500G Blue Death Powder
19	40	Whisk Broom with PVC coated metal handle
20	20	400G heavy Duty Household Mop
21	40	1.8m Feather Dusters

**Quotations will be evaluated and adjudicated according to the following criteria:**

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	Maximum Allocated Points	Verification document
Enterprise Located within the Mandeni Municipality	7	CIPC registration documents
Enterprise 100% owned by Youth	6	ID Copy of directors and CSD
EME or QSE which is at least 100% owned by black people	5	ID Copy of directors and CSD
Enterprise 100% owned by Women	2	ID Copy of directors and CSD

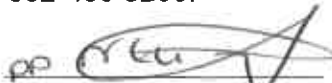
- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state.



- Council's Supply Chain Management Policy.
- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount. No quotations will be considered from persons in the services of any organ of the state.
- Prices quoted must be firm and inclusive of VAT and unit price per item must be stated as well as total amount.
- Company registration document with CIPC.
- A copy of the most recent municipal account in which the business is registered. District municipality (water) and Local municipality (rates, electricity and other) or if the bidder is a tenant, then a full lease agreement and a certificate from landlord indicating that the levies are not in arrears or a proof of residence and affidavit stating that the ward in which business is registered is exempted from paying rates, electricity, and water. Failure to attach will lead to disqualification.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- Attach proof of purchase of quotation document.
- Non-compliance with the above-mentioned criteria will lead to disqualification.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked "**SUPPLY AND DELIVER CLEANING MATERIALS**": **38/24/25** "and must be deposited in the Bid Box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Friday, 15 November 2024**. **Late and verbal quotations will under no circumstances be considered**. The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Enquiries may be directed to Mr. Lungisani Nduli on [lungisanin@mandeni.gov.za](mailto:lungisanin@mandeni.gov.za) or 032-456 8200.

  
**MR SG KHUZWAYO**  
**MUNICIPAL MANAGER**

Date: 08/11/2024