



Office of the Municipal Manager

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## SUPPLY CHAIN MANAGEMENT UNIT

### ADVERTISEMENT

QUOTATION NO:41/24/25

#### SUPPLY AND INSTALL FULLY ASSEMBLED FABRIC BLINDS INCLUDING DRAPES/TRACKS/COMPONENTS.

Quotations are hereby invited from suitably qualified and experience contractors supply and install fabric blinds including drapes/ tracks/components.

Selling of quotation document will commence **on Friday, 08<sup>th</sup> of November 2024. The cut-off time for selling of quotation documents is 15H00 on Tuesday, 12<sup>th</sup> of November 2024.**

The physical address for payment is No.2 Nkonjane Road Sundumbili (cashiers office) Protection services, payment of a non-refundable fee of **R60.00** (inclusive of VAT)

The documents will be issued on briefing session.

A **compulsory** briefing meeting will be held on the **13<sup>th</sup> of November 2024 at 10:00**. Prospective bidders shall meet at Civic center main, council chambers. Failure to attend the compulsory will lead to disqualification.

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	Maximum Allocated Points	Verification document
Enterprise Located within the Mandeni Municipality	7	CIPC registration documents
Enterprise 100% owned by Youth	6	ID Copy of directors and CSD
EME or QSE which is at least 100% owned by black people	5	ID Copy of directors and CSD
Enterprise 100% owned by Women	2	ID Copy of directors and CSD

#### Quotations will be evaluated and adjudicated according to the following criteria:

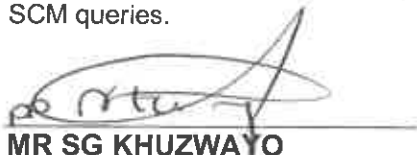
- All bidders must be registered on the National Treasury's Central Supplier Database (CSD). The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state.

- Quotation on your company letterhead
- Council's Supply Chain Management Policy.
- Prices tendered must be firm and inclusive of 15% VAT.
- Most recent municipal account /utility bill, which the business is registered; Metro or District municipality (water/sewer) and local municipality (electricity, rates and other) or if the bidder is a tenant then a full lease agreement must be provided and a certificate from the landlord indicating that the levies are not in arrears or proof of residence and affidavit stating that the ward in which the business is situated is exempted from paying electricity, rates and water .The document submitted must be not older than 3 months and any account in arrears more the 3 months is unacceptable. (submit both for the bidders and directors)
- Briefing certificates
- Copy of Company/ CC/ Trust/ Partnership registration certificates.
- Attach proof of purchase of quotation document.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- No quotations will be considered from persons in the services of any organ of the state.
- The Bidder has not (i) abused the Employers Supply Chain Management system (ii) failed to perform on any previous contract and has been given a written notice to this effect.

Quotations are to be completed in accordance with the conditions attached to the Quotation document and must be sealed in an envelope and marked: **"QUOTE NO.: 41/24/25 SUPPLY AND INSTALL FULLY ASSEMBLED FABRIC BLINDS INCLUDING DRAPES/TRACKS/COMPONENTS.** , and must be deposited in the quotation box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni **not later than 12H00, 15<sup>th</sup> of November 2024, Friday. Closing time will only be determined by the Municipal watch displayed on the Municipal wall at the reception.** The name and address of the Bidder must be clearly written on the sealed envelope containing the Quote Document. **Late Quotation Documents received by way of post, facsimile or e-mail will, under no circumstances, be considered.**

The Mandeni Municipality subscribes Municipal Supply Chain Management Policy and Preferential Procurement Framework Act, Act 5 of 2022. The Municipality does not bind itself to accepting the lowest, or any quotation, either wholly or in part or give any reason for such action and Prices quoted must be firm and inclusive of VAT. Canvassing in any form in the gift is strictly prohibited and will lead to the disqualification of the tender.

Queries regarding this notice may be directed to Ms. Sudash at 032 456 8200 or Lungisani Nduli for SCM queries.



**MR SG KHUZWAYO**  
**MUNICIPAL MANAGER**

Date: 08/11/2024