Office of the Municipal Manager

Tel 032 456 8200
Fax 032 456 2504 / 086 568 9741
Email ceo@mandeni.gov.za

2 Kingfisher Road, Mandeni, KwaZulu Natal, 4490, South Africa
PO Box 144, Mandeni, 4490

www.mandeni.gov.za

SUPPLY CHAIN MANAGEMENT UNIT

ADVERTISEMENT

QUOTATION NO: 30/26/27

PROVISION OF LOGISTICAL ITEMS FOR IDP MEETINGS

Quotations are hereby called from suitably and experienced service providers for provision of logistical items for IDP meetings as per the following specification:

Selling of quotation document will commence **on Tuesday 22nd of September 2026. The cut-off time for selling of quotation documents is 15H00 on Monday, 28th of September 2026.**

The physical address for payment is No.2 Nkonjane Road Sundumbili (cashiers office) Protection services, payment of a non-refundable fee of **R60.00** (inclusive of VAT) (Cash **ONLY**)

Item	Specification	Quantity
Organise		
PA SYSTEM	Skhonyane TC Court	6
	Lindiwe Shabalala Hall	
	Sibusisiwe Hall	
	Steel Window, Isithebe	
	Nembe Hall	
	KwaChili Sport Field	
TENTS.	Steel Window, Isithebe: Frame Marquee 1 Pole tent	4
	KwaChili Sport Field: Frame Marquee : 1 Pole tent	

Executive Committee
Cllr. TP Mdlalose (Mayor) | Cllr. BL Magwaza (Deputy Mayor) | Cllr. PM Sishi (Speaker) | Ex Officio Mr S Khuzwayo (Municipal Manager)
Cllr. SZ Mdletshe |Cllr. LR Magwaza | Cllr. M. Shelembe | Cllr. BA Mchunu | Cllr. SC Mdletshe

MOBILE TOILETS	Steel Window,Isithebe	2
	KwaChili Sport Field	

Quotations will be evaluated and adjudicated according to the following criteria:

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	**Maximum Allocated Points**	**Verification document**
Enterprise Located within the Mandeni Municipality	5	CIPC registration documents
Enterprise 100% owned by person living with disability	4	Medical certificate
EME or QSE which is at least 100% owned by black people	4	ID Copy of directors and CSD
Enterprise 100% owned by Women	4	ID Copy of directors and CSD
Enterprise 100% owned by Youth	3	ID Copy of directors and CSD

- Suppliers must be registered on the National Treasury's Central Supplier Database (CSD) and provide proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state, and the full CSD report must be attached.
- Service providers to complete all relevant MBD's (1,4,8,9) in full
- Council's Supply Chain Management Policy.
- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount.
- No quotations will be considered from people in the services of any organ of the state.
- Prices quoted must be firm and inclusive of VAT and unit price per item must be stated as well as total amount.
- Company registration document with CIPC.

- At least 2 projects with tents or sound. Submit reference letters with purchase orders or appointment letters with the value exceeding R500 000.00
- Appointed service provider will be required to work with ward based local service providers in providing portion of service, a signed letter of intent to commit to this clause must be attached by the representative of the bidder
- Financial capacity will be tested in terms of bank statement reflecting a minimum of R50 000.00 bidder must attach bank statement
- A copy of the most recent municipal account in which the business is registered. Local municipality (rates, electricity and other) or if the bidder is\ a tenant then a full lease agreement and affidavit stating that the ward in which business is registered is exempted from paying rates, electricity and other. Attach both for the bidder and the director.

- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- Prices are negotiable as per council' rates.
- Non-compliance with the above-mentioned criteria will lead to disqualification.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked **"PROVISION OF LOGISTICAL ITEMS FOR IDP MEETINGS": 30/26/27"** and must be deposited in the Bid Box situated at the **reception:** Civic Centre, 2 Kingfisher Road, Mandeni not later than **12H00, Tuesday the 29th of September 2026. Late and verbal quotations will under no circumstances be considered.** The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.

Technical enquiries relating may be directed to Mduduzi Manzi at 032 456 8370 and SCM enquiries must be directed to Lungisani Nduli (lungisanin@mandeni.gov.za) on 032-456 8200.

MR SG KHUZWAYO
MUNICIPAL MANAGER

Date: 22/09/2026