Office of the Municipal Manager

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SUPPLY CHAIN MANAGEMENT UNIT

ADVERTISEMENT

QUOTATION NO: 46/26/27

SUPPLY AND DELIVER DISASTER MANAGEMENT EMERGENCY RELIEF AID

Quotations are hereby called from suitably and experienced service providers to supply and deliver sponges and blankets for disaster department as per the following specification:

Selling of quotation document will commence **on Tuesday 03rd of November 2026. The cut-off time for selling of quotation documents is 15H00 on Tuesday, 10th of November 2026.**

The physical address for payment is No.2 Nkonjane Road Sundumbili (cashiers office) Protection services, payment of a non-refundable fee of **R60.00** (inclusive of VAT) (Cash **ONLY**)

<table>
<tr><th>ITEM</th><th>QTY</th><th>DESCRIPTION</th></tr>
<tr><td>1</td><td>100</td><td>Sponges
Specification
Dimension 188 cm x 91 cm(L" x W")
Thickness 8cm
Single layer bonded foam</td></tr>
<tr><td>2</td><td>50</td><td>Blankets
230*200cm 1 ply faux winter blanket</td></tr>
<tr><td>3</td><td>10</td><td>Box B Cutlery
SPECIFICATION:
The specifications with which the emergency relief box (Box B) must comply are as follows:
<table>
<tr><th>ITEM</th><th>SIZE</th><th>QUANTITY</th></tr>
<tr><td>Stainless Steel Pot set</td><td>10 piece</td><td>1</td></tr>
<tr><td>Stainless Steel kettle</td><td>2 Litre</td><td>1</td></tr>
<tr><td>Stainless Steel enamel plates</td><td>22cm</td><td>12</td></tr>
<tr><td>Stainless Steel enamel tea cups</td><td>8cm</td><td>12</td></tr>
<tr><td>Stainless Steel enamel bowls</td><td>18cm</td><td>12</td></tr>
<tr><td>Plastic water bottle</td><td>20 Litre</td><td>1</td></tr>
<tr><td>Plastic washing basin</td><td>55cm</td><td>1</td></tr>
</table></td></tr>
</table>

		Plastic dishwashing basin	38cm	1
		Plastic bucket	20 Litre	1
		Gel stove	2 Plate	1
		Gel	5 Litre	1
		Eating utensil	Table spoons	12
			Tea spoons	12
		Chopping knife	9"inch	2
		Breadknife	20cm	2
		Individual emergency relief box must be packed and sealed in durable cardboard boxes to ensure safe transport, delivery and easy packing.		

Quotations will be evaluated and adjudicated according to the following criteria:

The following PPPFA Regulations 2022 Specific Goals are applicable for 80/20 evaluation criteria:

Specific Goal	**Maximum Allocated Points**	**Verification document**
Enterprise Located within the Mandeni Municipality	5	CIPC registration documents
Enterprise 100% owned by person living with disability	4	Medical certificate
EME or QSE which is at least 100% owned by black people	4	ID Copy of directors and CSD
Enterprise 100% owned by Women	4	ID Copy of directors and CSD
Enterprise 100% owned by Youth	3	ID Copy of directors and CSD

- Supplier must be registered on the National Treasury's Central Supplier Database (CSD) and provide a proof of registration. The information recorded on your CSD report will be used to verify the following information: tax compliance status; company registration details; banking details; identity numbers of directors and employees in the service of the state, full CSD report must be attached.
- Service providers to complete in full all relevant MBD's (1,4,8,9)
- Council's Supply Chain Management Policy.
- Quotation must be submitted on the official letterhead of your business and be valid for the period of 30 days. If quotations are called for number of items, unit price per item must be stated and total amount.

- No quotations will be considered from persons in the services of any organ of the state.
- Prices quoted must be firm and inclusive of VAT and unit price per item must be stated as well as total amount.
- Company registration document with CIPC.
- A copy of the most recent municipal account in which the business is registered. Local municipality (rates, electricity and other) or if the bidder is a tenant, then a full lease agreement and a certificate from landlord indicating that the levies are not in arrears or a proof of residence and affidavit stating that the ward in which business is registered is exempted from paying rates, electricity, and other Bidders must submit for bidder and director. Failure to attach will lead to disqualification.
- Sample must be dropped at SCM offices marked company name before closing date.
- All prospective tenderers will be screened in accordance with the National Treasury's Defaulters Database.
- Non-compliance with the above-mentioned criteria will lead to disqualification.

Quotations are to be completed in accordance with the Specification and must be sealed in an envelope and marked **"SUPPLY AND DELIVER DISASTER MANAGEMENT EMERGENCY RELIEF AID": 46/26/27"** and must be deposited in the Bid Box situated at the reception: Civic Centre, 2 Kingfisher Road, Mandeni not later than **12h00, Wednesday the 11th of November 2026. Late and verbal quotations will under no circumstances be considered.**

The Mandeni Municipality does not bind itself to accepting the lowest, or any tender, either wholly or in part or give any reason for such action.
Enquiries may be directed to sibusiso.sothole@mandeni.gov.za and for SCM enquiries, lungisanin@mandeni.gov.za Lungisani Nduli on 032-456 8200.

MR SG KHUZWAYO
MUNICIPAL MANAGER

Date: 03/11/2026